

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT
NOTICE OF SPECIAL MEETING**

Date: June 21, 2019

Time: 5:00 p.m.

Place: Sleepy Hollow Homes Association Clubhouse
1317 Butterfield Road, San Anselmo

AGENDA

1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, call (415) 256-8300.*

2. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair.*

CONSENT CALENDAR ITEMS

All items calendared as Consent are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair or its designee, a Director may request discussion of an item on the Consent Calendar.

3. **Approval of Prior Meeting Minutes**
 - November 17, 2018 as amended to include written comments of G. Page, letter from T. Jorstad, and videotape of meeting
 - May 7, 2019 Special Meeting

ACTION OR POSSIBLE ACTION ITEMS

4. **Financial and Operations Reports**, including budget, annual audit, etc. updates.
5. **Presentation and adoption by resolution of FY 16-17 District Budget.**
6. **Adoption of resolution confirming continuation of the existing Ross Valley Paramedic Authority (RVPA) parcel tax at new rate structure approved by District voters on November 6, 2018** levying a special tax for paramedic services for four years in the amount of \$79.50 in the first year and increasing \$4 annually to a maximum of \$91.50 per taxable living unit, or per 1,500 square feet of structure on a developed parcel in nonresidential use, which will annually raise approximately \$72,345.00 beginning in FY2019-20.

7. **Report and update on *Firewise® Community* initiatives**, including projects workplans re: vegetation management via goat/sheep grazing, chipper days, etc.), June 29, 2019 evacuation drill planning, Community Preparedness Coordinator project, public warning systems, public education, and ongoing safety collaboration opportunities with community organizations including San Domenico School and Sleepy Hollow Homes Association, private landowners, and Marin County Open Space District.
8. **Updates** on (i) District fire pumps program, (ii) summer preparedness initiatives, and (iii) latest Chipper Day results
9. **Reports and discussion** of (i) RVFD matters, including FY19-20 budget; (ii) RVPA matters, including FY19-20 budget; and (iii) FIRESafe Marin matters
10. **Authorization of Board President to Draft District Response to Marin Civil Grand Jury Report Entitled “*Wildfire Preparedness: A New Approach*”**
11. **Nomination and Appointment of Director Shortall to fill vacancy as District’s designated negotiator** re: discussions between the District and the Sleepy Hollow Homes Association (SHHA) and Sleepy Hollow Charitable Foundation (SHCF) regarding real property located at 1317 Butterfield Road and other possible commercial transactions.

Announce adjournment to Closed Session to confer with the Designated Negotiator as authorized by California Government Code Section 54956.8.

Property Address: 1317 Butterfield Road, San Anselmo, CA 94960
 Designated Negotiator: Richard C. Shortall, Jr.

12. **Closed Session.** Conference with Designated Negotiator Richard C. Shortall, Jr. re: discussions between the District and the Sleepy Hollow Homes Association (SHHA) and Sleepy Hollow Charitable Foundation (SHCF) regarding real property located at 1317 Butterfield Road and other possible commercial transactions.
13. **Announce action, if any, from Closed Session** conference with District Designated Negotiator regarding negotiations between the District and the SHHA and SHCF.
14. **Board requests** for future agenda items, questions and comments to staff, and Directors’ announcements, if any
15. **Adjournment** to next Regular Meeting: August 15, 2019 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on June 13, 2019:

Sleepy Hollow Community Center
1317 Butterfield Road
San Anselmo

“Sleepy Hollow” Entrance Sign
opposite 644 Butterfield Road
San Anselmo

Intersection of The Alameda
and Oak Crest Road
adjacent to 230 The Alameda
San Anselmo

Thomas J. Finn, Secretary