

MINUTES OF SPECIAL MEETING OF  
BOARD OF DIRECTORS  
OF THE  
**SLEEPY HOLLOW FIRE PROTECTION DISTRICT**

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February 1, 2012

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A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 4:00 p.m. on February 1, 2012 at 70 Crane Drive, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Public Discussion

There was no request from any member of the public to address the Board regarding items not on the meeting agenda.

Strategic Plan Adoption

Director Shortall delivered to the Board a revised version of the proposed District Strategic Plan previously presented. He discussed the changes made to the prior version of the Plan, including possible projects and priorities, with an emphasis on water supply, vegetation management, and emergency preparedness. An extensive discussion of the revised Plan then ensued.

Among other comments, Director Berto expressed the view that water supply projects should be undertaken in consultation with the Marin Municipal Water District (MMWD), citing the upper Fawn Drive main replacement as a possible collaborative model. Director Shortall stated that a first step would be to undertake a detailed assessment of the District's hydrant population and to consult with the MMWD and the Ross Valley Fire Department (RVFD) to establish priorities.

Director Berto mentioned that the water main serving Deer Hollow Road was believed to be undersized and that, given the dense vegetation in the area, an assessment of the water supply to the Deer Hollow Road area could be a good place to start. Director Shortall stated that he would confer with RVFD Chief Meagor regarding Deer Hollow Road water supply and report back to the Board.

Director Shortall also recommended that, in conjunction with the Plan, the District's proposed chipper program should be coordinated with the RVFD's recommendations as to vegetation management priorities, including the identification of high-priority locations such as Deer Hollow Road. The Board unanimously concurred and instructed Director Shortall to coordinate with the RVFD.

On a motion duly seconded and approved, the Board unanimously adopted the revised Strategic Plan and thanked Director Shortall for his expertise and effort in preparing the Plan.

Since there was no further business to come before the meeting, upon motion made and seconded, the meeting was adjourned at 4:55 p.m.

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Thomas J. Finn, Secretary