

MINUTES OF REGULAR MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

June 9, 2010

A Regular Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 7:35 p.m. on June 9, 2010 at 70 Crane Drive, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Open Time for Public Input

There was no request from any member of the public to address the Board regarding items not on the meeting agenda.

Approval of Minutes of Prior Meetings

The Minutes of the Board's March 18, May 3, and May 10, 2010 Special Meetings were unanimously approved.

Ross Valley Fire Department (RVFD) and Related Matters

Director Finn presented on a proposed Amended and Restated Joint Powers Agreement that, among other provisions, grants the District full membership in the Ross Valley Fire Department (RVFD) Joint Powers Authority (JPA). Director Finn reported that recent meetings of the negotiating subcommittee had successfully resolved a number of outstanding issues, that the Town of San Anselmo had approved and executed the Agreement on May 11, 2010, and that the Town of Fairfax had approved the Agreement on June 5, 2010. He reviewed in detail the terms of the Agreement and noted several minor, non-substantive errors that should be corrected in conjunction with the District's approval and execution. The Board unanimously approved the Agreement subject to the non-substantive corrections being made and instructed Director Finn to so notify the Towns and authorized the Chairman to execute the Agreement when finalized.

In conjunction with the District's approval of the Agreement, the Board instructed Director Finn to arrange for the termination of the District's ongoing Agreement dated September 17, 2005 (the "Old Agreement") with the Town of San Anselmo simultaneously with the anticipated execution of the Amended and Restated JPA Agreement (the "New Agreement") and authorized the Chairman to execute the instrument of termination of the Old Agreement when finalized.

The Board next discussed the possible process for prospective adoption of a District Fire Code. Director Shortall recommended that special emphasis be placed on hydrant distribution and locations, including on Van Tassel Court per the request of resident Max Straube. The Board instructed Director Shortall to coordinate with the RVFD with respect to the preparation and possible adoption of a Fire Code.

Financial Matters

Treasurer Shortall presented (i) a District Balance Sheet as of June 9, 2010, together with data for the period ending June 1, 2009 for comparison purposes, (ii) a District Profit and Loss Statement as of June 9, 2010, together with data for Fiscal Year 2009 for comparison purposes, and (iii) various warrants for the payment of normal District expenses. Treasurer Shortall noted that, pursuant to the Clubhouse Rental Agreement, provision had been made as of April 13, 2010 for the payment of \$20,000 to the Sleepy Hollow Homes Association. Copies of these documents are attached hereto. The Board reviewed and unanimously approved the financial reports, warrants, and budget update presented.

Treasurer Shortall recommended that the District explore the possibility of placing some of the District's financial reserves in a deposit account at a commercial bank, as such banks are currently paying a higher rate of interest than the District's reserves are currently earning from the County of Marin. Directors Berto and Finn concurred, and Director Shortall, as Treasurer, was requested to explore the matter and report back to the Board.

2010-11 Final Budget Adoption

The Board reviewed and adopted a final FY 2010-11 budget based upon the revised draft budget presented by Treasurer Shortall at the meeting, which budget is subject to revision pending determination of the financial terms of the new JPA Agreement, the adoption of which Agreement by all parties is not yet certain. A copy of Resolution No. 2010-1 adopting the budget is attached hereto.

2010-11 Paramedic Services Tax Approval

Pursuant to its authority for funding paramedic services through June 30, 2011, the Board next unanimously passed Resolution No. 2010-2 approving the Ross Valley

Paramedic Authority (RVPA) tax levy for FY 10/11. The levy imposes a tax of \$42.00 per taxable unit and \$42.00 per 1,500 square feet of commercial space, plus \$0.50 per tax bill to be retained by the County of Marin as payment for the collection, for paramedic services in the District during FY 10/11. Resolution 2010-2 approving the RVPA services tax is attached hereto.

Fire Pumps Program

Director Finn reported on the status of the District's Fire Pumps Program, including prospective training/demonstration dates to be confirmed with the RVFD.

Chipper Program

Director Shortall reported that he recently toured the District with RVFD Capt. Greg McGrath to assess fuel load and vegetation management conditions in the District. Director Shortall stated that Capt. McGrath suggested a possible chipper pilot project be undertaken on upper Legend Road and possibly Stuyvesant Road, subject to clarification of various logistical, liability, and expense issues. The Board unanimously approved and instructed Director Shortall to coordinate with the RVFD to develop a framework for initiating a pilot program.

Next Meeting

It was tentatively agreed that the next Regular Meeting of the Board shall be held on August 19, 2010.

Since there was no further business to come before the meeting, upon motion made and seconded, the meeting was adjourned at 9:40 p.m.

Thomas J. Finn, Secretary